ACADEMIC DEAN

COLLEGE OF BUSINESS, HUMANITIES AND SOCIAL SCIENCES

West Virginia University®

INSTITUTE OF TECHNOLOGY
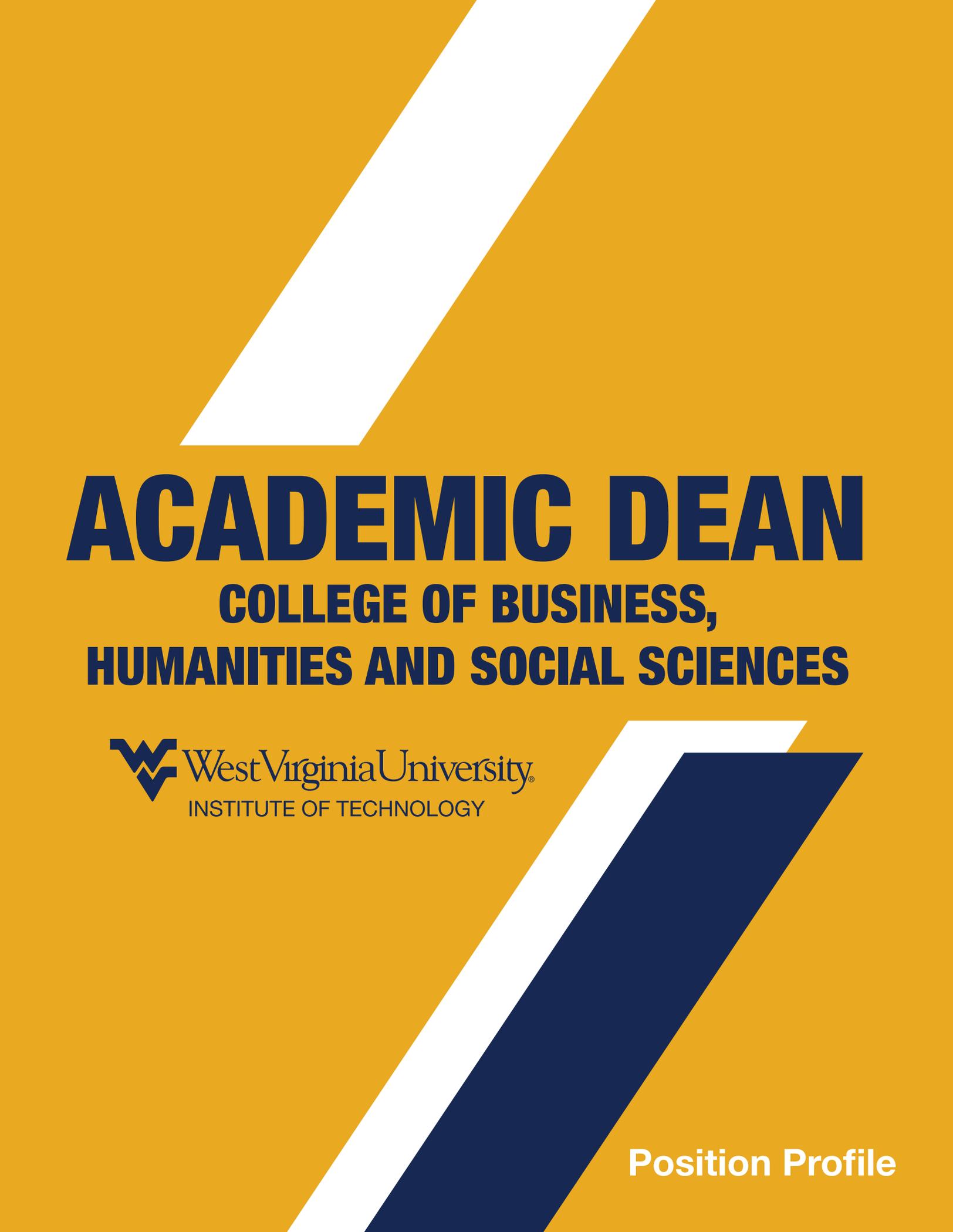
Position Profile

THE POSITION

West Virginia University Institute of Technology (WVU Tech), part of the WVU system of campuses, is seeking an innovative, strategic, and dynamic leader to serve as the Dean of the College of Business, Humanities and Social Sciences located in Beckley, West Virginia.

RESPONSIBILITIES OF THE DEAN

The Dean is the chief academic, fiscal, and administrative officer of the College of Business, Humanities, and Social Sciences and reports to the Campus Provost. He/she provides leadership for the faculty and articulates the College's vision, qualities, and distinctiveness both within the University and to external constituencies. The Dean is responsible for curriculum planning and development, faculty and staff development, and evaluation, and budget administration. He/she is responsible for setting priorities and sustaining an environment of academic excellence.

In order to be successful, the ideal candidate for the position of Dean of the College of Business, Humanities and Social Sciences will:

/ Provide leadership and support for the College's business, humanities and social sciences programs

/ Promote the achievements of its students, faculty, and staff on a local, state, and national scale

/ Encourage and support faculty excellence in teaching, scholarship, and service

/ Ensure the integrity of program assessments and accreditation

/ Expand partnerships with businesses and other organizations in the local community to create opportunities for experiential learning

/ Secure internal and external resources to support the College's mission

/ Collaborate with Enrollment Management to recruit and retain a diverse student body

/ Recruit, retain, and mentor a diverse and highly qualified faculty and staff

/ Foster innovation, creativity, and professional growth among students, faculty, and staff

/ Encourage efforts within the College to support and enhance teaching, program development, and research/scholarly activity

/ Oversee the College's operating budget and daily activities

REQUIRED QUALIFICATIONS

/ Doctoral degree in a program offered by the College of Business, Humanities and Social Sciences or a related business, humanities, or social sciences program.

/ College teaching experience, research/scholarly activity, and service commensurate with the rank of tenured full professor within a discipline offered by the college or in a related business, humanities or social science program.

/ Minimum of 5 years of experience in academic leadership and achievement at, or above, department chairperson level.

/ Minimum of 5 years of experience managing operating budgets at the academic program or department level or higher.

/ Experience in strategic planning, program assessment, and accreditation at the academic program level or higher.

/ Evidence of advocating for diversity among students, faculty, staff.

/ Evidence of advocating for diversity with respect to academic programs.

PREFERRED QUALIFICATIONS

/ Experience monitoring or overseeing funds provided through grants and contracts with external agencies

/ Experience in developing public and/or private partnerships and securing external funding

KNOWLEDGE, SKILLS, AND ABILITIES:

/ The ideal candidate will possess excellent communication and interpersonal skills, as well as strong problem-solving skills. In addition, he or she will have a track record of:

/ Providing effective visionary leadership in an academic environment

/ Planning, implementing, assessing, and continuously improving academic programs

/ Working effectively in a collegial team environment

/ Nurturing, leading, and inspiring a committed effort for growth and development of a college with a diverse faculty, staff, and student body

/ Thriving and leading within a student-centered campus community

/ Practicing honesty and transparency in decision-making and communicating decisions to others

DEADLINE

/ For best consideration, please apply by July 15, 2020.

THE ORGANIZATION

WEST VIRGINIA UNIVERSITY SYSTEM

West Virginia University is a family of distinctive campuses united by a single mission: to provide a quality and affordable education. The campuses are located in Morgantown, Keyser, and Beckley. Between the three campuses, West Virginia University enrolls more than 30,000 students a year.

ABOUT WEST VIRGINIA UNIVERSITY INSTITUTE OF TECHNOLOGY

WVU Tech serves more than 1,700 students representing more than 25 states and 30 countries. It was founded in 1895 as the Montgomery Preparatory School and has a rich history of academic excellence. WVU Tech is governed by the West Virginia University Board of Governors and the West Virginia Higher Education Policy Commission.

ACCREDITATION

As a division of West Virginia University, WVU Tech is accredited by the Higher Learning Commission. Several academic programs, including engineering, engineering technology and nursing, hold specialized accreditation. Engineering and engineering technology programs are accredited by ABET while the Commission on Collegiate Nursing Education specifically accredits the school's nursing programs.

HIGHLIGHTS OF WEST VIRGINIA UNIVERSITY INSTITUTE OF TECHNOLOGY

/ WVU Tech is ranked among the top 100 Best Undergraduate Engineering Programs in the country by U.S. News & World Report.

/ WVU Tech is ranked #1 in the state for annual return on investment in the Payscale College Return on Investment Report.

/ WVU Tech is ranked in the top 15% for salary potential among state schools in the United States by the PayScale College Salary Report.

/ A student-to-faculty ratio of 12:1 provides students with personalized attention in a supportive environment.

UNIVERSITY
MISSION STATEMENT

West Virginia University Institute of Technology provides an accessible and supportive environment in which students are guided to be active and contributing members of society by fostering intellectual and personal growth through comprehensive educational experiences.

VISION

To be a nationally-recognized and preeminent regional undergraduate STEM (Science, Technology, Engineering and Mathematics) teaching institution with well-balanced curricula across diverse academic disciplines.

WVU SYSTEM VALUES

Service: WVU Tech seeks opportunities to serve others and is committed to providing the highest quality of service.

Curiosity: WVU Tech asks questions, seeks new opportunities and changes through innovation.

Respect: WVU Tech is respectful, transparent and inclusive with each other.

Accountability: WVU Tech performs at its very best every day to create a university that is responsive, efficient and effective.

Appreciation: WVU Tech supports and values each other's contributions as it builds a community that is One WVU.

ACADEMICS

WVU Tech consists of the College of Business, Humanities and Social Sciences, the Leonard C. Nelson College of Engineering and Sciences and a branch of the WVU School of Nursing. The university offers more than 30 academic programs, including 9 ABET-accredited engineering programs. With an average class size of 17 students, classes provide students with personalized attention in a supportive environment.

Majors

Accounting*
Adventure Recreation Management*
Aerospace Engineering (2+2)[1]
Aviation Management[2]*
Biology
Business Management*
Chemical Engineering
Chemistry
Civil Engineering
Computer Engineering
Computer Science
Construction Management*
Criminal Justice*
 / Corrections Emphasis
 / Law Enforcement Emphasis
Electrical Engineering
 / Electrical Energy Systems Emphasis
Electronic Engineering Technology
Engineering Technology Civil Emphasis[3]
Engineering Technology Environmental
    Emphasis[3]
Engineering Technology Mechanical
    Emphasis[3]
Forensic Investigation*

Health Services Administration*
History and Government*
Industrial Technology
Information Systems
Mathematics
Mechanical Engineering
Nursing (BSN)*
Psychology*
Public Service Administration*
Regents Bachelor of Arts*
Sport Management*

Pre-Professional Tracks

Students will major in a related program to prepare them for their professional plans.

Pre-Dental
Pre-Law*
Pre-Medicine
Pre-Pharmacy
Pre-Veterinary

Continuing Education

Fraud Examination Certificate

[1] 2 years at WVU Tech and 2 years at WVU Morgantown.

[2] Classes offered online. Degree program requires off-campus flight training.

[3] Admission requires an associate degree/equivalent credits in a related field.

*College of Business, Humanities and Social Sciences program of study.

ATHLETICS

The intercollegiate athletic program, part of the National Association of Intercollegiate Athletics (NAIA), contributes to the total education of each individual student by providing a disciplined teaching/learning experience outside the classroom. The athletic program strives to provide an environment of wholesome competition to assist in the development of responsible citizens. The athletic experience fosters the personal qualities of high ethical values, a competitive spirit, winning as part of a team and excelling individually. Student-athletes may develop their athletic interest and potential through a variety of intercollegiate sports, which are financially supported within the institution's budget. There are 17 varsity sports available for students to join.

MEN'S SPORTS	WOMEN'S SPORTS
Baseball	Basketball
Basketball	Cross Country
Cross Country	Soccer
Golf	Softball
Soccer	Swimming
Swimming	Track and Field
Track and Field	Volleyball
Wrestling	Esports
Esports	

ABOUT BECKLEY

Located in southern West Virginia with a population of 17,238, Beckley is the 9th largest city in West Virginia. A region known for its unique geography, scenic beauty and rich Appalachian culture, Beckley attracts visitors from all over. From world-class whitewater rafting and outdoor adventures to its local arts, music and food scenes, it is truly a wild and wonderful place to be. With a low crime rate (West Virginia has enjoyed the nation's lowest crime rate for half a century) and lofty plateaus of forest and farmland surrounding the area, Beckley's "ideal place to live in" aura attracts new residents every day.

COMPENSATION

Salary is competitive and commensurate with qualifications and experience. Benefits program is managed by the West Virginia state government.

HOW TO APPLY

Confidential applications and nominations will be accepted until the position is filled. For best consideration, applications and nominations should be provided by July 15, 2020. Initial screening of applications will begin immediately and will continue until an appointment is made. The starting date for this appointment is January 2, 2021. The full position description is available from wvutech.edu/deansearch.

A complete application will include a letter describing qualifications and relevant experience, a current resume or curriculum vitae, and a list of names of five references (including titles, institutions, and contact information). References will not be contacted until approval is provided by the candidate. These materials should be submitted to the West Virginia University Institute of Technology application portal at **careers.wvu.edu**.

Individuals who wish to nominate a candidate should send an email with information about the nominated person to: Dr. Joan L. Neff, Campus Provost, West Virginia University Institute of Technology, joan.neff@wvu.edu. Please include the name, position, address, telephone number and email address of the nominee.

Individuals who wish to have a confidential conversation about the position also should contact Dr. Neff through email.

For more information on WVU Tech, please visit **wvutech.edu**.

At West Virginia University, we pride ourselves on a tireless endeavor for achievement. We are home to some of the most passionate, innovative minds in the country who push their limits for the sake of progress, constantly moving the world forward. Our students, faculty and staff make this institution one of the best out there, and we are proud to stand as one voice, one university, one WVU. Our core values are service, curiosity, respect, accountability, and appreciation. Find out more about your opportunities as a Mountaineer at **careers.wvu.edu**.

West Virginia University is an Equal Opportunity/Affirmative Action Employer and the recipient of an NSF ADVANCE award for gender equity. The University values diversity among its faculty, staff, and students, and invites applications from all qualified individuals, including minorities, females, individuals with disabilities, and veterans.

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