

WEST VIRGINIA UNIVERSITY  
EMPLOYEE PARKING PAYMENT AUTHORIZATION

**THIS AUTHORIZATION IS VALID BEGINNING DATE SIGNED THROUGH TERMINATION**

I hereby authorize my employer, West Virginia University, to deduct from my earnings my current monthly amount which will then be transmitted to West Virginia University Parking Management and applied to my annual parking permit fee.

I understand the deduction will be made semi-monthly on a continuing basis from my pay, following receipt of authorization by the West Virginia University Payroll.

I further understand that I may revoke this authorization at any time by reporting to the West Virginia University Parking Management and surrendering the associated permit. The revocation will become effective the pay period following the receiving of the written notice and any privilege associated with the parking permit to which applied will terminate.

### Section One:

<b>LAST NAME</b>			
<b>FIRST NAME</b>		<b>MIDDLE INITIAL</b>	
<b>CURRENT AREA</b>			
<b>BUILDING LOCATION</b>			

### Section Two:

I Want:	Pre-tax Payroll Deduction	
	Post-tax Payroll Deduction	

### Section Three:

<b>CAMPUS</b>
Beckley

The undersigned authorizes the payroll deduction as indicated above:

Signature	Date



<b>Permit #</b>		<b>Date:</b>		<b>Initials:</b>	
<b>Comments:</b>					